# The Bhabha Atomic Research Centre Employee's Co-op. Credit Society Ltd., Mumbai

(Registration No. 29770)

Ref. No. : BARC / CS / 1544

Date:

24/06/2025

## ANNUAL MAINTENANCE CONTRACT OF COMPUTERS/PRINTERS AND NETWORK PERIPHERALS

**"The BARC Employees Co Op Credit Society Ltd. R5, Shed, BARC, Trombay, Mumbai-400 085."** Invites sealed quotations from reputed Firms/Companies for the Annual Maintenance Contract of Computers/Printers and other related peripherals installed in R5, Shed, BARC and Mandakini offices.

**The complete quotation shall reach the following address on or before 04/07/2025 up to 14.00 hrs. by Registered Post/ Speed post/hand delivery.**

**The general scope of work includes:**

1) The maintenance of hardware and software installed.
2) The software maintenance includes operationalizing, loading/reformatting of software with software like Windows, Linux, Microsoft Office, software, Browsers like Internet Explorer, Chrome, Mozilla etc. and Mailing Software like Outlook Express, Anti-virus software.
3) Data retrieval and installation/removal of any other software purchased by society from time to time.
4) It also includes removal of virus and re-installation of software, if corrupted. Support for users and troubleshooting of commercial software (Licensed) packages mentioned above.
5) Scope of work of AMC also includes.
   Maintenance that includes the replacement of malfunctioning spares/parts for proper functioning of all systems and sub-systems listed in **Annexure –I**.
6) Maintenance includes replacement of each and every malfunctioning part of Computer, printers and related items listed at Annexure-I like Hard Disk, CD/DVD Reader/Writer, Mother Board, Keyboard, Mouse, Printer Heads, Fuser assembly, roller drums, data cables, scanning unit, switch, power supply etc.

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**Terms and Conditions:**

1. The Contractor shall depute an adequate number of well-qualified engineer(s) who can maintain the equipment listed in Annexure-I properly. The Engineer(s) should be an Indian national only, having minimum 3 years of experience and should be specialist in repairing and maintaining Laser and Dot matrix Printer.
2. The contractor would carry out preventive maintenance of each machine mentioned in Annexure-I once in every three months.
3. Contract will be for 12 months on site.
4. Four Preventive Maintenance will be provided during contract. Breakdown maintenance as an when required.
5. A register shall be maintained by the Service Engineer of the contractor showing the status of periodic preventive maintenance and cleaning of the equipment which shall be produced to the concerned officer duly signed by the user.
6. The calls will be attended within 24 hours from lodging complaints.
7. Replacement of faulty spares will be provided subjected to availability.
8. Software (System & Application) Support: The maintenance contract is non comprehensive inclusive of Operating System (OS) and all other Software installation on all the systems covered under it. Any problem related to OS maintenance, reloading of OS with all device drivers, system configuration & network configuration etc. shall be attended & rectified by Service Engineer.
9. LAN support: The scope of work covers the maintenance of Local Area Network (LAN).
10. Maintenance work of LAN covers: Checking of cable connectivity, crimping of node, Punching of IOs and Cabling, if there is any fault in the existing cable, between Switch and IOs.
11. LAN Cable & Connector will be provided by End Users.


R-5 Shed, Behind RLG, Trombay, Mumbai- 400 085. Tel.: 022 - 2559 6134, 2559 4985 / 86.

Website : www.barcsociety.com E-mail : barc.society@gmail.com

12. The scope of services also covers:

Responding to breakdown calls on any equipment under the contract and repair/replacement of the defective component required for smooth working of the equipment. Repair/Replace/Upgrade cost will not cover under contract.

13. Data recovery from corrupt hard disc drives using data recovery tools under Charges.

14. Co-coordinating with OEMs for rectification of a problem for the equipment under warranty.

15. **Board of Directors** reserves the right to cancel the contract in case company is failing to provide services up to the satisfaction level or on security grounds.

16. Late submission of tenders will not be accepted. Tenders by Telex/Telegram/Fax/e-mail" will not be accepted. Tenders may be submitted by Registered Post/speed post/by Hand delivery

17. Quotation received after due date or rates not quoted in specified proforma will not be accepted. Board of Directors reserves the right to reduce or increase the number of items offered for maintenance during the contract of the AMC.

18. **Interested bidders shall contact the undersigned on Phone No. 25596341/43/33(Ext. No. 26341/43/33) with above mentioned details for getting the any further information.**

THE B.A.R.C. EMPL. CO-OP. CR. SOC. LTD. Reg. No. 29770 OF 30-11-81

(Bahubali K Chougule)
Hon. Secretary
For, The BARC Employees Co-op. Credit Society Ltd.
Old R5 Shed, BARC, Trombay, Mumbai-400 085.

## Annexure - I

## ANNUAL MAINTENANCE CONTRACT OF COMPUTERS/PRINTERS AND NETWORK PERIPHERALS

### A) List of Printers: -

| Sr. No. | Description of Printer/Make/Model | Quantity (Nos) |
|---|---|---|
| 1 | Make- EPSON<br>Model No. LQ310 | 2 |
| 2 | Make- EPSON<br>Model No. PLQ 20 | 2 |
| 3 | Make- EPSON<br>Model No. PLQ 30 | 2 |
| 4 | COLOR LASERJET<br>Make – HP Pro<br>Model No- M181SW | 1 |
| 5 | Make- EPSON<br>Model No. L6270 | 1 |
| 6 | COLOR LASERJET<br>Make – HP NVERSTOP<br>Model No- 1000A | 2 |
| 7 | Make- EPSON<br>Model No. M100 | 3 |
| 8 | Make- EPSON<br>Model No. L3110 | 1 |
| 9 | COLOR LASERJET<br>Make – HP<br>Model No- P1108 | 1 |
| 10 | COLOR LASERJET<br>Make – HP<br>Model No- MFP M176N | 1 |
| 11 | Multifunction Ink Tank Color Printer for Print/Scan/Copy.<br>Make- Epson, Model No.- Eco Tank L3256 | 3 |
| 12 | Monochrome Laser Multifunctional Photocopier Machine, Make – Canon, Model No.- Canon ir 2224N | 2 |
| 13 | Currency counting machine | 1 |

**A) List of Computers: -**

| Sr. No. | Description of Computers | Quantity (Nos) |
|---|---|---|
| 1. | Desktop Computers,<br>Intel – I3/I5 core processor<br>With SSD/HDD hard disk,<br>Wireless keyboard & mouse. | 35 Nos. |

B) Network Peripherals: -

| Sr. No. | Description of Computers | Quantity (Nos) |
|---|---|---|
| 1. | Networking<br>(Server and Backup Server, MTNL<br>Lease circuit, LAN Network,<br>CCTV Camera Networking) | 40 Nos (circuit network<br>connected with<br>Network/server system) |